

## **TWEEDSMUIR VILLAGE HALL**

Tweedsmuir, Biggar, South Lanarkshire, ML12 6QN

Member of the Peeblesshire federation of village halls - Scottish charity SCO 01019

### **Minutes of Tweedsmuir Village Hall EGM**

Thursday 5th December 2019 7 PM

**Present:** Lesley Mason (Chair), Christine Parker (Treasurer), Lesley Kirkwood (representing Resilient Communities), Frances Leckie (Secretary), Gavin Parker, Brian Bushell

#### **1.12 Welcome**

**2.12 Apologies:** Douglas Roper

#### **3.12 Correspondence**

1. Insurance renewal – as circulated previously. Small increase in premium, to £670 from £645 the previous year. Agreed unanimously to renew.

2. Purchase of table football game for the hall by Lesley Mason, £20.

#### **4.12 Amendment to Deed of Trust point 10**

##### **This currently reads:**

“Quorum, One-third of the members shall form a quorum at Committee meetings. Fifteen members shall form a quorum at Annual General meetings.”

##### **Suggested Amendment:**

“Quorum The quorum for committee meetings and Annual General Meetings will be 5 members.”

Proposed by Christine Parker; seconded by Lesley Kirkwood; carried unanimously, 21 proxy votes received.

### **5.12 Election of new trustees**

Nominations: Lesley Kirkwood; Andrew Mason; Gavin Parker

Proposed by Brian Bushell; seconded by Frances Leckie; carried unanimously, 21 proxy votes received.

### **6.12 Progress on water supply and car park**

New trustees need to be confirmed with solicitors Blackwood & Smith, so that these projects can proceed.

Gavin Parker will recommence contact with Andy Maclean, who is planning the water installation, so that invitations to quote can be sent out to selected contractors: Davidson; Glendinning; Irvine.

### **7.12 Change to charitable status**

It was agreed that SCIO (Scottish Charitable Incorporated Organisation) would be the most suitable format for the new charity to run the Village Hall. First step was amending the current Deed of Trust (Point 4.12, above) to facilitate the necessary changes.

It was agreed that becoming a SCIO should proceed alongside formalising ownership of the additional land for the car park, which has been gifted to the Village Hall.

Frances Leckie to contact Lorna McCulloch at The Bridge for advice about the best way of proceeding with this organisational change.

### **8.12 Booking calendar for Village Hall**

It was agreed that we should have a booking calendar on the Tweedsmuir Community Council website, so that people can check availability and book the hall without the need for correspondence. As charges are variable, depending on the event and whether or not the booker is local, these will not be published on the website.

Frances Leckie will progress this project, using the free Calendly app.

### **9.12 Hall cleaning**

Yvonne Waugh, currently the most frequent user of the hall, has requested that we arrange regular cleaning. The Hall committee is unable to undertake the admin involved in employing a cleaner ourselves, so it was proposed that she should make the necessary arrangements in return for a reduction in the monthly hire charge.

Based on current usage, it was agreed that a reduction of £25 per month would be reasonable, with a review in March.

**Next meeting - end of January, date to be confirmed**