**Scottish Borders Council**

**2021/2022 Community Council Support Grant**

**Evaluation Form**

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| **Name of Community Council:** | *Tweedsmuir Community Council* |

Following your support grant award we would like to hear what the grant, which is provided for the purpose of assisting and promoting the interests of Community Councils within its area, was spent on and how it impacted activity in your area. Community Councils will be invited to share their outcomes with the wider community at local Area Partnership meetings. Completed evaluation forms will be made available on the SBC website with personal information redacted.

This form should be completed and returned with your annual accounts and Code of Conduct agreement. Failure to report will impact on your eligibility to secure the grant in future years.

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| **Please tell us about the items/activities that were funded by your support grant last year. This should include and grants/donations that were made, from the Community Council support grant, to support other groups in your area. Information about the rules for making grants/donations are covered in the Following the Public Pound Code of Practice for Community Councils** | |
| **Item/activity** | **Cost** (this should correspond with information in your annual accounts) |
| Purchase of dedicated laptop & software | 379.00 |
| Organised litter collection equipment & consumables | 308.76 |
| Construction and erection of noticeboard | 293.00 |
| Printing of 2022 calendar & Christmas “goody-bags” | 232.00 |
| Renewal of “ZOOM” licence for remote access to meetings | 143.88 |
| Community Council web-site maintenance | 116.66 |
| Fixed-sum annual donation to Tweedsmuir Christmas Party | 50.00 |
| Insurance premium for snow-clearing equipment | 34.43 |
| Postage and stationery costs | 32.65 |
| Maintenance and upkeep costs of local defib. equipment | 30.00 |
| Award for local competition | 10.00 |
| Sub-total | 1,625.93 |
| Plus hire of village hall for Community Council meetings | 285.00 |
| Grand total | 1,910.93 |
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| **Please tell us about the benefits and the outcomes for both the Community Council and/or wider community.** |
| The above expenditure enables the Community Council to provide a service that is either essential and/or desirable to every resident in the Tweedsmuir area covered within its boundaries. Paying for the hire of Tweedsmuir village hall and subscribing to “ZOOM” (the on-line facility to participate in meetings) gives accessibility ability to for all the community, not merely the Community Councillors, to attend meetings, thereby facilitating communication between the Community Councillors and the community which it serves.  The instigation and updating of a locally managed database (in strict accordance with the legal requirements) using a dedicated and secure laptop and software ensures the effective distribution of all relevant information, either digitally or by hand-delivery.  Providing equipment and consumables for the annually organised litter pick-up for A701 within our boundary plus other public roads in a safe manner. Local signage and small litter-bins are another example of self-help instituted and managed by the community council.  The maintenance of the community council website ensures access to all information received by the community council, including links to other relevant public websites.  The Community Council also maintains local defibrillator equipment and pays the additional insurance premium for a snow-clearing machine sited locally to assist local residents in time of need; more examples of assisting the community.  An annual donation to the Christmas Party, organising the printing and delivery of Christmas cards and “goody-bags” for the minors and elders within the community is another form of participating within the community.  Organising a local calendar competition in conjunction with the Upper Tweed Community News (which is printed and delivered free to all c.80 households) further cements the link between the community and its community councillors.  Finally, Tweedsmuir Community Council works closely with Tweedsmuir Community Company , a separate entity to enhance the lives of all the locals. One example is the former assisting the latter with funding from S.B.C. for pathways development with a grant to the value of £1,450. |

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| **Please provide details of any unspent funds that have been carried forward to the next financial year.** |
| The unspent balance of the Support Grant fund carried over from previous financial years being carried forward to 2022/2023 is……………………………………………………………………………..…......£635.87  The estimated cost of recurrent expenditure based on this year’s expenditure (details are as follows):- £     1. Maintenance & security of Community Council website………………………………….116.66 2. Renewal premium for “Zoom” internet connection for meetings……………………...…143.88 3. Insurance premium for snow-clearing machine………………..………………………...…34.43 4. Running costs - community defibrillator machine………………………………..………....30.00 5. Fixed sum annual donation - Christmas party..............................................................50.00 6. Postage, stationary & printer cartridges (for dedicated printer)……………..…..............60.90 7. Local calendars and Christmas cards………………………………………………......….200.00   TOTAL……………………………………………………..................................................635.87  If there are inflationary increases and unforeseen expenditure and hall-hire charges which exceed the 2021/2022 financial year the 2022/2023 Support Grant will be called upon to underwrite these increases until payment is received for the hall-hire charges separately. |
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| 4. Signed declaration I confirm that the details contained in this form are correct and that we will keep all financial records and accounts, for at least six years from payment of the grant. We are aware that our records must be available for inspection and may be published (personal information will be redacted). | |
| Name: Brian K Bushell | Date:01/05/2022 |
| Position: Treasurer | Tel. No: 07815-076732 |

##### For Office Use Only

*Expenditure satisfactory*

*Further monitoring requirements:  Reason for monitoring?*